

From: Department Accountant
Sent:
To: Daniel.Reuss@Colostate.edu
Subject: e.g. EcoCore analyses for Dr. XXX

Dan,

Dr. XXX would like to perform inorganic and total C and total N analyses on soil samples at EcoCore in May 2013.

Dr. XXX has money allocated to pay for up to xxx sample analyses at the current rate of \$xxx per sample.

Please send the invoice for the actual sample analyses to:

<p><i>Department Accountant</i> Department address</p>

I will pay the charges *by credit card/P.O./wire transfer/check* upon receipt of the invoice(s).

Department Accountant
Contact information